

Officer: 2025 President-elect

This position entails one year as President-elect, one year as President and one year as Past President, for a total of three years.

Responsibilities

- Support the President in the fulfillment of their responsibilities.
- Shadow and learn from the 2025 President and Past President, learning in preparation for your own term the following year.

Accountability

- AIA Atlanta Executive Committee
- AIA Atlanta Board of Directors
- AIA Atlanta Members
- AIA Atlanta staff

Specific Duties

- Lead a 17 person Board of Directors in setting board policy, strategic direction, organizations culture, and then work closely with AIA staff in the execution of a range of AIA Atlanta programs and communications
- Fill the President's role in her/his absence and prepare to succeed the President in 2026
- Coordinate with Executive Director to efficiently implement the policies and programs of AIA Atlanta
- Work with the AIA Atlanta Ex Comm to ensure that the activities of the organization are in alignment with the chapter's priorities and values, including a focus the business of architecture, sustainability, equity/diversity/inclusion, and our K-12 suite of programs.
- Attend a variety of AIA events and programs to better understand the organization and its responsibilities to the membership and staff
- Attends the Aspire Experience, and local, state and national AIA conferences as appropriate
- Attend a large variety of AIA events to assess the needs and mood of membership and to evaluate the effectiveness of the chapter's programs
- Take the lead on any efforts related to the AIA Atlanta strategic plan
- Build and maintain relationships and lines of communication with key firm leaders and important AIA members, by coordinating a calling campaign involving all board members
- Lead the Residential Design Awards process, specifically through responsibility of recruiting a prestigious design awards jury.
- Expectation that the President Elect will attend the AIA Leadership Summit in Washington DC in February, the Aspire Conference in Asheville in September, and the Big Sibs Conference in the fall.

Working Relationship With

- AIA Atlanta Executive Committee and Atlanta Board of Directors
- AIA Atlanta Executive Director and Staff
- Big Sibs Network (an informal AIA network of local chapters with more than 1,000 members)
- AIA Georgia Board of Directors, Georgia State Council and colleagues in other Georgia chapters
- ADC and Architecture Foundation of Georgia, NOMA Atlanta, AIA National and other allied organizations

Skills/Knowledge Needed

- Ability to think and act strategically for the benefit of the organization the profession
- Leadership and organizational skills
- Commitment to team building and seeking consensus among stakeholders
- Willingness to learn and ensure compliance with the AIA Atlanta bylaws